



2018 Vendor Checklist

Owner Name: _____

Business/Farm Name: _____

This is to help you prepare for your meeting with Market Management. As you complete the check-list please insert N/A next to the items which do not apply to you. Bring this form with you to the meeting.

_____ Schedule a meeting with management **Date** _____ **Time** _____

_____ Complete 2018 New Vendor Application

_____ Invoices for seed, fertilizer, plugs, soil, pots, etc.

_____ All produce growers – FSA 578 forms for all produce you are growing and selling

_____ Plans for any signage to be used. You must display the farm name and location (designated growers also)

_____ Produce Only. If selling for another grower, completed application for that grower also.

_____ Do you have liability insurance to cover your selling area and/or product?

_____ WIC & Seniors Farmers Market Nutrition Program; Stamp # _____ Issued

_____ Pesticide Free Verification

Y / N Do you accept EBT?

_____ GAP Certification

Y / N Do you accept credit & debit cards?

_____ Organic Certification

_____ Poultry and Meat Handlers License

_____ Nursery License

_____ Got To Be NC/Goodness Grows in NC membership?

_____ Kitchen Inspection

_____ Forklift Operators Certification

_____ Acidified Food License

_____ Other information/certification you may provide

_____ Application to sell Sourwood or NC Honey

_____ Will you require electricity with your rental?

I have received, read, understood and agree to abide by all 2018 Market rules, regulations and guidelines. I understand that my failure to follow the guidelines set forth will result in loss of selling privileges on the Market.

Signature: _____ **Date:** _____

For Farmers Market Office Use Only

☐ Approved ☐ Denied by: _____ Date: _____

☐ Farmer ☐ Non-Farmer ☐ Concession Updated/Entered in Gatehouse Program by: _____

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NOTES: _____

